

# The Ellefson Companies

## Rental Application

All Applicants 18 years of age and older must full out a separate application

Applied for Property/Unit \_\_\_\_\_ # \_\_\_\_\_ Rent \$ \_\_\_\_\_ Security Deposit \$ \_\_\_\_\_  
 Move in Date \_\_\_\_\_

**APPLICANT INFORMATION** *(This form must be filled out completely and signed to be processed)*

Applicant's Full Name \_\_\_\_\_ Date of Birth\* \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
 Social Security # \_\_\_\_\_ \*Date of birth Information-For Credit Report Access Only  
 Driver's License # \_\_\_\_\_ State \_\_\_\_\_  
 Other Occupants:  
 Name \_\_\_\_\_ Relationship \_\_\_\_\_ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship \_\_\_\_\_ Name \_\_\_\_\_ Relationship \_\_\_\_\_

**APPLICANT'S HOUSING HISTORY** *(Include two most recent references, must cover at least two years)*

Have you ever been evicted from a leased Premise:  NO  YES If Yes, Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PRESENT	PREVIOUS
Address _____ Apt # _____	Address _____ Apt # _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
Phone # _____	
Occupied From _____ to _____ Rent Payments \$ _____	Occupied From _____ to _____ Rent Payments \$ _____
Landlord Name: _____	Landlord Name: _____
Landlord Phone Number: _____	Landlord Phone Number: _____
Reason for Moving: _____	Reason for Moving: _____

**INCOME INFORMATION** *(Income must be earned in a verifiable, consistent amount and from a lawful source)*

Present Employer/Company Name \_\_\_\_\_  
 Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Business Phone # \_\_\_\_\_ Business Fax # \_\_\_\_\_  
 Employed Since \_\_\_\_\_ Gross Monthly Salary \$ \_\_\_\_\_  
**OTHER INCOME\*\***  
 Other Additional Monthly Income \$ \_\_\_\_\_ \*\* Optional Disclosure – If disclosed, Applicant must provide written documentation  
 Source/Explain: \_\_\_\_\_

**MISCELLANEOUS INFORMATION**

Have you ever filed for Bankruptcy?  NO  YES If yes, when? \_\_\_\_\_  
 Have you ever been convicted of a crime?  NO  YES If yes, when? \_\_\_\_\_ Please explain: \_\_\_\_\_  
 \_\_\_\_\_  
**In Case of Emergency –**  
 Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_  
**Vehicle Information –**  
 Make/Model: \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ License Plate \_\_\_\_\_

Do you own a pet?  No  Yes If yes, Type \_\_\_\_\_ How Many \_\_\_\_\_ Weight \_\_\_\_\_

Do you wish to receive a written explanation of denial of residency?  Yes  No (*initials*) \_\_\_\_\_

Where did you hear about us?  Wisconsin State Journal  Local Paper  Site Sign  Internet  Current Resident

The undersigned warrants and represents the information on this rental application is true and correct. Any false information will constitute grounds for rejection of application. If application is approved on what is later found to be false information, lease may be terminated at management's option. All persons or firms named may freely give any requested information concerning applicant and hereby waive any right of action for any consequences resulting from such information. A credit check will be completed through a credit bureau. By completing this application, applicant grants management permission to confirm the above information supplied by the applicant. The Fair Credit Reporting Act requires that management discloses to applicant that an investigative consumer report including information as to applicant's character, general reputation, personal characteristics, and mode of living be made. Upon a written request made by applicant within a reasonable time after receipt of this application, a complete and accurate written disclosure of the nature and scope of investigation (if one is made) shall be provided to you.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

This lease agreement will not become offered until this application is approved by management. The Fair Housing Amendments Act of 1988 makes discrimination based on race, color, religion, handicap, family status or national origin illegal in connection with rental of most housing. The federal agency which administers compliance with this law concerning this company: Department of Housing and Urban Development, Assistant Secretary for Fair Housing and Equal Opportunity, Washington, DC 20410  
Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on basis of sex or marital status. The federal agency which administers compliance with the law concerning this company: Equal Credit Opportunity, Federal Trade Commission, Washington, DC 20580



We encourage and support the nation's affirmative housing program in which there are no barriers to obtaining housing because of race, color, religion, sex, national origin, handicap, or familial status.